

Cassie Ehrenberg

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EMPLOYMENT HISTORY

Project Manager | *Iron Horse District* | Holdrege, NE April 2024 – Present

- Provide strategic direction, vision, and management for the programs, volunteers, and potential future personnel of the Iron Horse District.
- Demonstrate knowledge in areas ranging from event and program management, marketing, finance and accounting, fundraising, and grant writing.

Business Consultant / Owner | *Inkton Solutions LLC* | Holdrege, NE Sept 2023 – Present

- Meet with business owners to discuss their pain points; provide solutions in the areas of website development, quality assurance, project management, and more dependent on needs.

Project Manager / Scrum Master | *Gusto* | Remote Jul 2022 – Jul 2023

- **Process development:** Reduced need for support assistance 67% from 2022 to 2023 spring tax season by implementing streamlined workflow and related processes in Jira Service Management
- **Coordination:** Led shipment of 100% of required returning customer enhancements by respective deadlines (Jan 1 and Jan 31, 2023) to allow repeat customers through the sales funnel

Sr Project Manager | *Warner Bros. / Warner Bros. Discovery* | Remote May 2019 – Jun 2022

- **Project planning:** Orchestrated migration of 12 international sites to new platform (completed Dec 2020), saving thousands in monthly fees and maintenance costs
- **Quality assurance:** Decreased monthly spend for fully-outsourced quality assurance team by serving as QA lead; developed test cases for automated test suite
- **Release management:** Planned and communicated regular code deployments to leadership and stakeholders, improving visibility of engineering team

VOLUNTEER EXPERIENCE

Volunteer | *Iron Horse District, Festival committee* | Holdrege, NE Nov 2023 – Present

Board Member | *Holdrege Area Public Library* | Holdrege, NE Nov 2023 – Present

Mentor | *TeamMates Mentoring* | Holdrege, NE Sept 2023 – Present

Member | *Phelps County Visitors Committee* | Holdrege, NE Sept 2023 – Present

Events Committee Member | *Nebraska Prairie Museum* | Holdrege, NE Aug 2023 – Present

SKILLS

Software Tools: ClickUp, Jira, Asana, Confluence, Squarespace, WordPress, Mailchimp

Project Management: Change management, process improvement, team leadership, cross-functional leadership, mentorship

EDUCATION

Executive MBA | *Quantic School of Business and Technology* | Washington, D.C. Dec 2022

Bachelor of Arts in Communication | *The University of Michigan-Flint* | Flint, MI

CERTIFICATIONS

Certified Scrum Product Owner (CSPO) | *Scrum Alliance* Apr 2021

SAFe Scrum Master certification (SSM) | *Scaled Agile* Oct 2018

Certified ScrumMaster (CSM) | *Scrum Alliance* Jan 2012